



International  
Handball  
Federation

# **XXIV.**

## **Financial Regulations**

**(including Regulations for  
Travel Expenses)**

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## Financial Regulations



### ARTICLE 1

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#### **I. Annual Membership Fee Including Fees for International Matches**

According to Article 18.1 of the IHF Statutes, all Member Federations must pay the annual fee fixed by the Congress, without being requested, latest by 31 March each year, into the following IHF bank account:

Account holder: Internationale Handball Federation

Bank name: Raiffeisenbank Birsig Genossenschaft

Bank address: Hauptstrasse 16; CH-4104 Oberwil

BIC/Swift: RAIFCH22774

CHF account number: 51859.40

IBAN: CH07 8077 4000 0051 8594 0

Payment must be received by this deadline as net amount and free of charge.

**Category A** – Annual fee CHF 3,500.–

ALG – ARG – AUT – BLR – BRN – CHN – CRO – CZE – DEN – ESP – FRA – GER – HUN – IRI –  
ISL – ITA – JPN – KOR – KSA – KUW – MNE – NED – NOR – OMA – POL – QAT – ROU – RUS  
– SLO – SRB – SUI – SVK – SWE – UAE

**Category B** – Annual fee CHF 2,000.–

ANG – BEL – BIH – BRA – EGY – FIN – GRE – HKG – ISR – JOR – KAZ – LBA – LUX – MAR –  
MKD – POR – SIN – TUN – TUR – UKR

**Category C** – Annual fee CHF 150.–

AFG – ALB – AND – ANT – ARM – ASA – AUS – AZE – BAH – BAN – BAR – BDI – BEN – BHU –  
BIZ – BOL – BOT – BRU – BUL – BUR – CAF – CAM – CAN – CAY – CGO – CHA – CHI – CIV –  
CMR – COD – COK – COL – COM – CPV – CRC – CUB – CYP – DJI – DMA – DOM – ECU –  
ESA – EST – ETH – FAR – FIJ – FSM – GAB – GAM – GBR – GBS – GEO – GEQ – GHA – GRL –  
GRN – GUA – GUI – GUM – GUY – HAI – HON – INA – IND – IRL – IRQ – IVB – JAM – KEN –  
KGZ – KIR – KOS – LAO – LAT – LBN – LBR – LCA – LES – LIE – LTU – MAC – MAD – MAS –  
MAW – MDA – MDV – MEX – MGL – MHL – MLI – MLT – MON – MOZ – MRI – MTN – NAM  
– NCA – NEP – NGR – NIG – NRU – NZL – PAK – PAN – PAR – PER – PHI – PLE – PLW – PNG –

PRK – PUR – RSA – RWA – SAM – SEN – SEY – SKN – SLE – SOL – SOM – SRI – SSD – STP – SUD – SWZ – SYR – TAN – TGA – THA – TJK – TKM – TLS – TOG – TPE – TRI – TUV – UGA – URU – USA – UZB – VAN – VEN – VIE – YEM – ZAM – ZIM

Associated members: ENG, MNP, SCO, TAH

Regional members: GLP, GUF, MTQ, NCL

If the fees are not paid by the end of the period allowed for payment, a fine of CHF 50.– shall be levied per month in arrears.

Provisional members are not liable to pay membership fee until being accepted as definite members.

New members will generally be allocated to category C.

Each Member Federation is liable for the obligations of its clubs to the IHF.



## ARTICLE 2

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### **II. Television and Advertising Income**

#### **a) Rights for television transmission, film and video as well as advertising in sports halls** (see also IHF Regulations on Advertising)

These rights are exclusive to the IHF. Respective agreements are to be made with the corresponding organiser.

The IHF receives the returns from television, film and video rights as well as the revenues from advertising in sports facilities.

The returns are shared between the IHF and the respective organiser by mutual agreement. The payment is effected in three parts on the dates proposed by the Treasurer.

From other advertising contracts, which may be made by the organiser but have to be submitted to the IHF for information, the IHF receives 20% of the returns.

#### **b) Advertising on jerseys**

According to point 3.4 of the Regulations on Advertising on Sportswear a specific part of the jerseys is reserved for possible IHF general sponsors. The complete returns from

this advertising will be shared as follows: for each WCh match held the participating federations/teams shall receive 0.5%, the organiser 5% and the rest the IHF. Payments are effected upon closing of the event.

From case to case the above-mentioned advertising spaces may also be released for continents/federations/teams.

The outer side of sleeves is reserved exclusively for IHF advertising without financial participation by the Member Federations/clubs.

The advertising on the clothes worn by referees and IHF officials is reserved for the IHF, also with no financial participation by the Member Federations/clubs.



### ARTICLE 3

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## III. Additional Income

Practices regarding additional income of the IHF are included in the individual regulations and rules.



### ARTICLE 4

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## IV. Code of Practice

At the beginning of each Olympic period the Treasurer shall establish a four-year financial plan, which he shall submit to the Council for adoption and to the Congress for recognition.

For this purpose the Chairpersons of the Commissions provide the Treasurer with documents on financial questions in their specific field.

The individual yearly budgets shall be adopted by the Council on the recommendation of the Treasurer. Within the frame of their adopted budgets the Chairpersons of the Commissions are free to use single amounts. Amounts which exceed this budget need to be approved by the Council.

For any other expenses from the yearly budget the following right of disposal shall apply:

- the Managing Director for single amounts up to CHF 1,000.–
- the President, the first Vice-President, the Secretary General and the Treasurer for single amounts up to CHF 10,000.–
- the Executive Committee for unlimited budget
- the Council for any other financial disposition.



## ARTICLE 5

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### **V. Administration Fees for Intercontinental Transfers**

- 5.1.** In the case of amateur players transferring as amateur players: 150.– CHF to be paid to the releasing federation, 150.– CHF to be paid to the IHF
- 5.2.** In the case of professional players transferring as amateur players: 1,500.– CHF to be paid to the releasing federation, 1,500.– CHF to be paid to the IHF
- 5.3.** In the case of professional players transferring as professional players: 1,500.– CHF to be paid to the releasing federation, 1,500.– CHF to be paid to the IHF
- 5.4.** In the case of amateur players transferring as professional players: 1,500.– CHF to be paid to the releasing federation, 1,500.– CHF to be paid to the IHF

## Regulations for Travel Expenses



### ARTICLE 1

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#### I. General

- 1.1. These Regulations stipulate the terms for reimbursement of costs and expenses to honorary and full-time employees as well as guests of the International Handball Federation (IHF), in connection with travel on behalf or by invitation of the IHF.
- 1.2. The organisation and reservation of journeys in principle lies within the jurisdiction of the IHF Head Office. An authorisation for reservations made by oneself must be obtained beforehand.
- 1.3. All possible reductions and advantages are to be taken into account when planning an event or booking travel arrangements. The least expensive means of transport always has to be billed.
- 1.4. Whenever possible, receipts are to be presented.
- 1.5. If a National Federation, a club, or similar is taking over a part of the costs, only the difference is to be presented to the IHF.
- 1.6. Claims on the IHF must be presented within three months after completion of the journey.
- 1.7. Deviations from these Regulations are only allowed with the Executive Committee's approval.



### ARTICLE 2

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#### II. Means of Transport

The following count as means of transport:

##### 2.1. Train, boat or bus

When using a train, boat or bus, first-class tickets, including appropriate surcharges as well as the costs for sleeping cars, couchettes and taxis will be reimbursed.

##### 2.2. Own Car, Rental Car or Taxi

When using one's own car, a mileage allowance of CHF 0.70 is granted. Necessary parking fees, and road, ferry and bridge tolls, are reimbursed.

Rental cars are only allowed in exceptional cases and are subject to prior approval by the Executive Committee.

### **2.3. Airplane**

Council members can use business class, Commission members and lecturers in general only economy class.

Council members for flights longer than 8 hours can use first class.



## **ARTICLE 3**

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### **III. Board and Lodging**

Appropriate and reasonable hotel costs with board are borne by the IHF and will be reimbursed.



## **ARTICLE 4**

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### **IV. Daily Allowance**

For all other expenditures (such as drinks, small presents, telephone calls, newspapers, etc.), the IHF grants a daily allowance of CHF 250.– for Council members and CHF 100.– for all other collaborators and guests of the IHF.

Employees of the IHF are granted a daily allowance of CHF 150.– on weekdays and CHF 200.– on weekends.



## **ARTICLE 5**

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### **V. Other Expenditures**

**5.1.** If visa or other formalities (i.e. vaccinations) are required for a journey, the expenses thereby incurred will be reimbursed by the IHF on presentation of the receipts.

**5.2.** Appropriate expenses for refreshments, within reasonable limits, will also be reimbursed by the IHF upon presentation of the receipts.